MAINE TOWNSHIP TOWN BOARD 1700 Ballard Road Park Ridge, IL 60068

AGENDA

Budget Hearing for Road District Tuesday, March 31, 2020 After 7:15 p.m. immediately following the GTF&GA Budget Hearing

NOTE: Maine Township is committed both to open, transparent government, and to stopping the spread of COVID-19. To facilitate this, this Road District Budget Hearing will be held electronically, but equally transparently. We encourage the public to participate in our meeting electronically by joining our Zoom meeting. The link is https://zoom.us/j/561451580 and also through our website.

- 1. Call hearing to order
- Presentation and Approval of Road District Budget
 Ordinance 2020-RB-1
- 3. Public comment
- 4. Adjournment

MAINE TOWNSHIP ROAD DISTRICT BUDGET & APPROPRIATION ORDINANCE FOR 2020-2021 ORDINANCE 2020 RB-1

of the Town of Maine Road District located in the County of Cook, State of Illinois, for the fiscal year beginning March 1, 2020 and ending February 28, 2021

NOW BE IT ORDAINED by the Board of Trustees of the Town of Maine Road District, County of Cook, State of Illinois, in meeting assembled as follows:

SECTION 1: That the following budget containing an estimate of receipts and expenditures for the GENERAL ROAD FUND, PERMANENT ROAD FUND, EQUIPMENT AND BUILDING FUND, SOCIAL SECURITY FUND, INSURANCE FUND AND ILLINOIS MUNICIPAL RETIREMENT FUND is hereby adopted as the budget of this Road District for the fiscal year mentioned above and shall be in full force and effect from and after this date.

1. GENERAL ROAD FUND

BEGINNING BALANCE	March 1, 2020		\$1,823,234
ESTIMATED REVENUES Property Tax	\$800,000	\$ 800,000	
TOTAL ESTIMATED REVENUES		\$800,000	
TOTAL ESTIMATED FUNDS AVAILAB	BLE		\$2,623,234
BUDGETED EXPENDITURES			
1.1. Administration1.2. Maintenance		\$303,751 \$456,500	
TOTAL EXPENDITURES / APPROPRIA	ATIONS	\$760,251	<u>\$760,251</u>
ENDING BALANCE	February 28, 2021		\$1,862,983
TOTAL APPROPRIATIONS AND ENDING BALANCE \$2,623,23			\$2,623,234

1.1. ADMINISTRATION

COMMODITIES Office Supplies \$1,500 TOTAL COMMODITIES \$1,500 OTHER EXPENDITURES Miscellaneous Charges \$300 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES CAPITAL OUTLAY Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000 \$5,000	PERSONNEL		
Health Insurance	Salaries	\$66,560	
Life Insurance \$1,200 Dental Insurance \$5,000 TOTAL PERSONNEL \$226,560 CONTRACTUAL SERVICES Alcohol and Drug Testing \$540 Payroll Service \$4,500 Accounting Services \$2,500 Conferences & Meetings \$550 Dues / Subscriptions \$550 Legal Services \$8,000 Mileage / Travel Expense \$500 Postage \$175 Printing / Publishing \$6,500 Telephone \$6,500 Training \$400 TOTAL CONTRACTUAL SERVICES \$30,665 COMMODITIES \$1,500 Office Supplies \$1,500 TOTAL COMMODITIES \$1,500 OTHER EXPENDITURES \$39,726 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES \$40,026 CAPITAL OUTLAY \$5,000 Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000	Health Insurance		
Dental Insurance \$5,000 TOTAL PERSONNEL \$226,560 \$226,560 CONTRACTUAL SERVICES \$4,500 \$4,500 Alcohol and Drug Testing \$540 \$4,500 Accounting Services \$2,500 \$2,500 Conferences & Meetings \$550 \$550 Dues / Subscriptions \$550 \$550 Legal Services \$8,000 \$6,500 Mileage / Travel Expense \$500 \$500 Postage \$175 \$750 Printing / Publishing \$6,500 \$6,500 Telephone \$6,500 \$30,665 Training \$400 \$30,665 TOTAL CONTRACTUAL SERVICES \$30,665 \$30,665 COMMODITIES \$1,500 \$1,500 OTHER EXPENDITURES \$30,00 \$1,500 OTHER EXPENDITURES \$39,726 \$40,026 Municipal Replacement Tax \$39,726 \$40,026 TOTAL OTHER EXPENDITURES \$40,026 \$40,026 CAPITAL OUTLAY \$5,000 \$5,000	Life Insurance		
TOTAL PERSONNEL \$226,560 \$226,560 CONTRACTUAL SERVICES \$540 Alcohol and Drug Testing \$540 Payroll Service \$4,500 Accounting Services \$2,500 Conferences & Meetings \$500 Dues / Subscriptions \$550 Legal Services \$8,000 Mileage / Travel Expense \$500 Postage \$175 Printing / Publishing \$6,500 Telephone \$6,500 Training \$400 TOTAL CONTRACTUAL SERVICES \$30,665 COMMODITIES \$1,500 Office Supplies \$1,500 TOTAL COMMODITIES \$1,500 OTHER EXPENDITURES \$300 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES \$40,026 CAPITAL OUTLAY \$5,000 Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000	Dental Insurance		
CONTRACTUAL SERVICES Alcohol and Drug Testing Payroll Service \$4,500 Accounting Services \$2,500 Conferences & Meetings Dues / Subscriptions Legal Services \$8,000 Mileage / Travel Expense Postage Postage Printing / Publishing Frinting / Publishing Frinting / Publishing Fraining Frinting Services COMMODITIES Office Supplies TOTAL CONTRACTUAL SERVICES OTHER EXPENDITURES Miscellaneous Charges Municipal Replacement Tax TOTAL OTHER EXPENDITURES CAPITAL OUTLAY Office Equipment TOTAL CAPITAL OUTLAY Office Equipment TOTAL CAPITAL OUTLAY S5,000 \$5,000	TOTAL PERSONNEL		\$226,560
Alcohol and Drug Testing Payroll Service Accounting Services Scool Services Scool Services Scool Services Scool Subscriptions Scool Segretary Services Scool Segretary Segr		, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Payroll Service \$4,500 Accounting Services \$2,500 Conferences & Meetings \$500 Dues / Subscriptions \$550 Legal Services \$8,000 Mileage / Travel Expense \$500 Postage \$175 Printing / Publishing \$6,500 Telephone \$6,500 Training \$400 TOTAL CONTRACTUAL SERVICES \$30,665 COMMODITIES \$1,500 Office Supplies \$1,500 TOTAL COMMODITIES \$1,500 OTHER EXPENDITURES \$300 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES \$40,026 \$40,026 CAPITAL OUTLAY \$5,000 \$5,000 OTTAL CAPITAL OUTLAY \$5,000 \$5,000	CONTRACTUAL SERVICES		
Accounting Services \$2,500 Conferences & Meetings \$500 Dues / Subscriptions \$550 Legal Services \$8,000 Mileage / Travel Expense \$500 Postage \$175 Printing / Publishing \$6,500 Telephone \$6,500 Training \$400 TOTAL CONTRACTUAL SERVICES \$30,665 COMMODITIES Office Supplies \$1,500 TOTAL COMMODITIES OTHER EXPENDITURES Miscellaneous Charges \$300 Municipal Replacement Tax TOTAL OTHER EXPENDITURES \$40,026 CAPITAL OUTLAY Office Equipment \$5,000 TOTAL CAPITAL OUTLAY S5,000 \$5,000	Alcohol and Drug Testing	\$540	
Conferences & Meetings \$500 Dues / Subscriptions \$550 Legal Services \$8,000 Mileage / Travel Expense \$500 Postage \$175 Printing / Publishing \$6,500 Telephone \$6,500 Training \$400 TOTAL CONTRACTUAL SERVICES \$30,665 COMMODITIES \$1,500 Office Supplies \$1,500 TOTAL COMMODITIES \$1,500 OTHER EXPENDITURES \$300 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES \$40,026 CAPITAL OUTLAY \$5,000 Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000	Payroll Service	\$4,500	
Dues / Subscriptions Legal Services \$8,000 Mileage / Travel Expense Postage Postage Printing / Publishing Telephone Training TOTAL CONTRACTUAL SERVICES S10,665 COMMODITIES Office Supplies TOTAL COMMODITIES OTHER EXPENDITURES Miscellaneous Charges Municipal Replacement Tax TOTAL OTHER EXPENDITURES CAPITAL OUTLAY Office Equipment \$5,000 \$5,000 \$5,000 \$5,000 \$5,000 \$5,000	Accounting Services	\$2,500	
Legal Services \$8,000 Mileage / Travel Expense \$500 Postage \$175 Printing / Publishing \$6,500 Telephone \$6,500 Training \$400 TOTAL CONTRACTUAL SERVICES \$30,665 COMMODITIES \$1,500 Office Supplies \$1,500 TOTAL COMMODITIES \$1,500 OTHER EXPENDITURES \$300 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES \$40,026 CAPITAL OUTLAY \$5,000 Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000	Conferences & Meetings	\$500	
Mileage / Travel Expense \$500 Postage \$175 Printing / Publishing \$6,500 Telephone \$6,500 Training \$400 TOTAL CONTRACTUAL SERVICES \$30,665 COMMODITIES Office Supplies \$1,500 TOTAL COMMODITIES \$1,500 OTHER EXPENDITURES Miscellaneous Charges \$300 Municipal Replacement Tax TOTAL OTHER EXPENDITURES CAPITAL OUTLAY Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000 \$5,000	Dues / Subscriptions	\$550	
Postage \$175 Printing / Publishing \$6,500 Telephone \$6,500 Training \$4400 TOTAL CONTRACTUAL SERVICES \$30,665 COMMODITIES Office Supplies \$1,500 TOTAL COMMODITIES \$1,500 OTHER EXPENDITURES Miscellaneous Charges \$300 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES CAPITAL OUTLAY Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000 \$5,000	Legal Services	\$8,000	
Printing / Publishing Telephone Se,500 Training Se,500 Training Se,500 Training Se,500 Training Se,500 Total Contractual Services	Mileage / Travel Expense	\$500	
Telephone Training Training TOTAL CONTRACTUAL SERVICES COMMODITIES Office Supplies TOTAL COMMODITIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES Miscellaneous Charges Municipal Replacement Tax TOTAL OTHER EXPENDITURES CAPITAL OUTLAY Office Equipment TOTAL CAPITAL OUTLAY OFFICE SUPPLIES \$1,500	Postage	\$175	
Training TOTAL CONTRACTUAL SERVICES \$30,665 \$30,665 \$30,665 COMMODITIES Office Supplies TOTAL COMMODITIES OTHER EXPENDITURES Miscellaneous Charges Municipal Replacement Tax TOTAL OTHER EXPENDITURES CAPITAL OUTLAY Office Equipment TOTAL CAPITAL OUTLAY \$5,000 \$5,000	Printing / Publishing	\$6,500	
TOTAL CONTRACTUAL SERVICES \$30,665 \$30,665 COMMODITIES Office Supplies \$1,500 TOTAL COMMODITIES \$1,500 OTHER EXPENDITURES Miscellaneous Charges \$300 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES \$40,026 CAPITAL OUTLAY Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000 \$5,000	Telephone	\$6,500	
COMMODITIES Office Supplies \$1,500 TOTAL COMMODITIES \$1,500 OTHER EXPENDITURES Miscellaneous Charges \$300 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES CAPITAL OUTLAY Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000 \$5,000	Training	\$400	
Office Supplies TOTAL COMMODITIES \$1,500 \$1,500 OTHER EXPENDITURES Miscellaneous Charges Municipal Replacement Tax TOTAL OTHER EXPENDITURES CAPITAL OUTLAY Office Equipment TOTAL CAPITAL OUTLAY TOTAL CAPITAL OUTLAY \$5,000 \$5,000	TOTAL CONTRACTUAL SERVICES	\$30,665	\$30,665
Office Supplies TOTAL COMMODITIES \$1,500 \$1,500 OTHER EXPENDITURES Miscellaneous Charges Municipal Replacement Tax TOTAL OTHER EXPENDITURES CAPITAL OUTLAY Office Equipment TOTAL CAPITAL OUTLAY TOTAL CAPITAL OUTLAY \$5,000 \$5,000			
TOTAL COMMODITIES \$1,500 OTHER EXPENDITURES Miscellaneous Charges \$300 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES \$40,026 CAPITAL OUTLAY Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000			
OTHER EXPENDITURES Miscellaneous Charges \$300 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES \$40,026 CAPITAL OUTLAY Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000			
Miscellaneous Charges \$300 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES \$40,026 CAPITAL OUTLAY Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000	TOTAL COMMODITIES	\$1,500	\$1,500
Miscellaneous Charges \$300 Municipal Replacement Tax \$39,726 TOTAL OTHER EXPENDITURES \$40,026 CAPITAL OUTLAY Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000			
Municipal Replacement Tax TOTAL OTHER EXPENDITURES CAPITAL OUTLAY Office Equipment TOTAL CAPITAL OUTLAY S5,000 \$5,000			
TOTAL OTHER EXPENDITURES \$40,026 \$40,026 CAPITAL OUTLAY Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000 \$5,000	_	·	
CAPITAL OUTLAY Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000	· · ·		
Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000 \$5,000	TOTAL OTHER EXPENDITURES	\$40,026	\$40,026
Office Equipment \$5,000 TOTAL CAPITAL OUTLAY \$5,000 \$5,000	CARITAL OLITIAN		
TOTAL CAPITAL OUTLAY \$5,000 \$5,000		ÅE 000	
¥-/			45.000
TOTAL ADMINISTRATION \$303,753	TOTAL CAPITAL OUTLAY	\$5,000	\$5,000
• • •	TOTAL ADMINISTRATION		\$303,751

1.2. MAINTENANCE

PERSONNEL		
Salaries	\$134,000	
Uniforms	\$3,000	
TOTAL PERSONNEL	\$137,000	\$137,000
CONTRACTUAL SERVICES		
Building Maintenance	\$4,000	
Equipment Leasing and Maintenance	\$85,000	
Utilities	\$9,000	
Rentals	\$3,000	
Tree Removal & Spraying	\$18,000	
Tree Replacement Program	\$1,000	
Landfill Charges	\$500	
Street Lighting	\$60,000	
TOTAL CONTRACTUAL SERVICES	\$180,500	\$180,500
0014140017170		
COMMODITIES	4	
Gasoline / Oil	\$30,000	
Building & Operating Supplies / Material	\$7,000	
Maintenance Equipment & Small Tools	\$8,000	
Supplies (Equipment)	\$25,000	
Supplies for the Road	\$4,000	
Supplies for Snow Removal	\$65,000	
TOTAL COMMODITIES	\$139,000	\$139,000
TOTAL MAINTENANCE		<u>\$456,500</u>

2. PERMANENT ROAD FUND

BEGINNING BALANCE	March 1, 2020	\$777,157
ESTIMATED REVENUES Property Tax TOTAL ESTIMATED FUNDS REVENUE	\$809,000 ES \$809,000	\$809,000
TOTAL ESTIMATED FUNDS AVAILAB	LE	\$1,586,157
BUDGETED EXPENDITURES PERSONNEL Labor TOTAL PERSONNEL	\$304,000 \$304,000	\$304,000
CONTRACTUAL SERVICES Maintenance (Roads) Drainage Engineering Services Landfill Charges Project Expenses TOTAL CONTRACTUAL SERVICES	\$425,000 \$10,000 \$35,000 \$10,000 \$3,000 \$483,000	\$483,000
COMMODITIES Supplies for the Roads TOTAL COMMODITIES	\$40,000 \$40,000	\$40,000
TOTAL EXPENDITURES / APPROPRIA	TIONS	\$827,000
ENDING BALANCE	February 28, 2021	\$759,157
TOTAL APPROPRIATIONS AND ENDI	NG BALANCE	\$1,586,157

03/25/20

3. EQUIPMENT & BUILDING FUND

BEGINNING BALANCE	March 1, 2020	\$50,112
ESTIMATED REVENUES Property Tax Replacement Tax Less: Municipal Share Road & District (Net) Interest Income Other Income Permit Income TOTAL ESTIMATED REVENUES	\$100,000 \$88,814 - \$39,726 \$49,088 \$49,088 \$3,618 \$55,780 \$14,068 \$222,554	\$222,554
TOTAL ESTIMATED FUNDS AVAI	LABLE	\$272,666
BUDGETED EXPENDITURES CAPITAL OUTLAY Equipment Building Off Site Storage TOTAL EXPENDITURES / APPROX	\$190,000 \$15,000 \$19,808 PRIATIONS \$224,808	<u>\$224,808</u>
ENDING BALANCE	February 28, 2021	\$47,858
TOTAL APPROPRIATIONS & END	ING BALANCE	\$272,666
4. SOCIAL SECURITY FUND BEGINNING BALANCE	March 1, 2020	\$61,055
ESTIMATED REVENUES Property Tax Interest Income TOTAL ESTIMATED REVENUES	\$38,625 \$0 \$38,625	\$38,625
TOTAL ESTIMATED FUNDS AVAI	LABLE	<u>\$99,680</u>
BUDGETED EXPENDITURES PERSONNEL Social Security Tax TOTAL EXPENDITURES / APPROPRI	\$37,500 ATIONS \$37,500	<u>\$37,500</u>
ENDING BALANCE	February 28, 2021	\$62,180
TOTAL APPROPRIATIONS & END	ING BALANCE	\$99,680

5. INSURANCE FUND BEGINNING BALANCE	March 1, 2020	¢26.050
	March 1, 2020	\$26,958
ESTIMATED REVENUES Property Tax	\$51,000	
Interest Income	\$0	
TOTAL ESTIMATED REVENUES	\$51,000	\$51,000
TOTAL ESTIMATED FUNDS AVAILAR BUDGETED EXPENDITURES	BLE	<u>\$77,958</u>
PERSONNEL		
Workmen's Compensation	\$19,112	
Unemployment Insurance TOTAL PERSONNEL	\$535 \$19,647	\$19,647
	\$15,047	\$19,647
CONTRACTUAL SERVICES	¢29.010	
General / Liability Insurance TOTAL CONTRACTUAL SERVICES	\$38,019 \$38,019	\$38,019
TOTAL EXPENDITURES / APPROPRI	, ,	<u>\$57,666</u>
ENDING BALANCE	February 28, 2021	\$20,292
TOTAL APPROPRIATIONS & ENDING BALANCE		\$77,958
6. ILLINOIS MUNICIPAL RETIREMENT FUND		
BEGINNING BALANCE	March 1, 2020	(\$152,811)
ESTIMATED REVENUES		
Property Tax	\$103,500	
TOTAL ESTIMATED REVENUES	\$103,500	\$103,500
TOTAL ESTIMATED FUNDS AVAILABLE		<u>(\$49,311)</u>
BUDGETED EXPENDITURES		
Early Retirement Incentive	\$1,000	
IMRF	\$64,000	
TOTAL PERSONNEL	\$65,000	\$65,000
TOTAL EXPENDITURES / APPROPRIATIONS		<u>\$65,000</u>
ENDING BALANCE	February 28, 2021	(\$114,311)
TOTAL APPROPRIATIONS & ENDIN	G BALANCE	(\$49,311)

Section 2: That there is hereby appropriated for Road District purposes: FOR FISCAL YEAR ENDING 02/28/2021 BY FUND 1. GENERAL ROAD FUND \$760,251 2. PERMANENT ROAD FUND \$827,000 3. EQUIPMENT & BUILDING FUND \$224,808 4. SOCIAL SECURITY FUND \$37,500 5. INSURANCE FUND \$57,666 6. ILLINOIS MUNICIPAL RETIREMENT FUND \$65,000 TOTAL APPROPRIATIONS \$1,972,225 Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of One million, nine hundred seventy-two thousand, two hundred twenty-five dollars (\$1,972,225) for the fiscal year March 1, 2020 to February 28, 2021, and that Section 2 shall be and is the annual Appropriation Ordinance of the Road District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date. Section 4: A certified copy of the Budget and Appropriation Ordinance must be filed with the Cook County Clerk within 30 days after adoption. Adopted by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois in meeting assembled on the 31st of March 2020, pursuant to a roll call vote as follows: **BOARD OF TRUSTEES** AYE NAY **ABSENT** Supervisor **Highway Commissioner Township Clerk**